

To: All Saint Gregory's Students and Families
From: Kelly Carroll
Date: August 10, 2010
Subj: Hot Lunch Guide Lines

We are pleased to announce that Saint Gregory's School will once again be offering a lunch program for families to participate in. Students in grades K-8 will be able to choose from three different Subway sub selections on Monday's, Wednesday's and Thursday's, and pizza will be available on Tuesday's and Friday's. In the winter months of November –March a soup option will also be available to students.

As in the past, selections will continue to be made once a month. There will be no option to pre-order for the entire school year. Please note other additional guidelines in ordering:

- All checks should be made payable to **Saint Gregory's School**.
- Credit card payments are **not** accepted for lunch orders.
- The cost for one 6" sub is \$3.50 and one 12" sub is \$6.00.
- Pizza slices are \$1.50 each.
- Soup (available November – March) is \$3.00 per serving.
- Bottled water will be available to purchase on a daily basis at \$1.00 per bottle. Do not include water cost on your menu total.
- Bags of chips will be available to purchase on a daily basis at \$1.00 per bag. Do not include cost of chips on your menu total.
- Milk is available everyday at no additional charge.

Menus will be sent home with the students about five days before the due date. Please mark your calendar with the menu due dates for the 2010-11 school year. Dates have been determined based on holidays, vacation and the anticipated time needed to process the menus.

September Lunch	Due 8/31/10 (please mail to School)
October Lunch	Due 9/17/10
November Lunch	Due 10/15/10
December Lunch	Due 11/15/10
January Lunch	Due 12/15/10
February Lunch	Due 1/18/11
March Lunch	Due 2/16/11
April Lunch	Due 3/17/11
May Lunch	Due 4/13/11

It is extremely important that all menus are turned in on time, clearly marked and include student's name and grade. With the exception of student illness or snow days only, late menu submissions will not be accepted. Please feel free to contact me if you have any questions.